Application for the Solidarity fund - academic year 2026-2027

General conditions:

- The School's Solidarity Fund is intended exclusively for **Hungarian or non-French children**. The parents must be **Hungarian tax residents** (children with French-Hungarian dual citizenship can exclusively apply for a French scholarship at the Embassy of France).
- The application for the Solidarity fund is available on the school website (www.lfb.hu).
- **Scholarship application deadline: Sunday, March 22rd, 2026. The application file must be fully completed, scanned and sent by email to gestion@lfgeb.hu.** In case of missing documents, please provide a written explanation and justification. Otherwise, any incomplete application will be automatically rejected.
- The maximum amount that can be awarded is 50% until the end of lower secondary education *(from CP to 3ème)* and 80% for upper secondary education *(from 2nd to Terminale)*.
- The scholarship **applies to tuition only** and does not cover optional school services (daycare, supervised studies, AES, etc.), food or school bus expenses. The school trips can be supported up to the amount voted by the Foundation's Board of Trustees.

Family name: ……..

Name of the children attending the Lycée français Gustave Eiffel de Budapest	Date of birth	Grade (2025-26)

1. Family situation

Father's name:	
Address:	
Phone:	
E-mail address:	

Mother's name:	
Address:	
Phone:	
E-mail address:	

Marital status of the parents:

Married ☐ Widow ☐

Divorced ☐ Single ☐

In case of separation, which parent has custody of the child? ……

Dependent children, who do not attend the French School of Budapest:

First name and Last name	Date of birth	Institution's name and address

2. Living conditions

Are you a homeowner?	Yes ☐	No ☐
Does your employer provide you with company housing?	Yes ☐	No ☐
Are you renting?	Yes ☐	No ☐
If you are renting, please indicate the amount of total rent (utilities included):		

➔ For all above cases

Number of people living in the household:	
Living area (sq. meters):	
Number of rooms:	
Garden:	Yes ☐ No ☐
Swimming pool:	Yes ☐ No ☐

Do you have another residence?	Yes ☐ No ☐ If Yes,
Address:	
Living area (sq. meters):	
Number of rooms:	
Garden:	Yes ☐ No ☐
Swimming pool:	Yes ☐ No ☐

3. Profession

Father's occupation:	
Employer, address:	

Do you have another occupation apart from the one listed above? Yes ☐ No ☐

If yes, what is it? ……

Mother's occupation:	
Employer, address:	

Do you have another occupation apart from the one listed above? Yes ☐ No ☐

If yes, what is it? ……

Financial circumstances (calendar year 2024):

Annual figures	**Father**	**Mother**	**Other**
Income Gross earnings *(salaries, pensions, etc.)*			
Expenses Alimony			
Dependent person with a disability			
Social security			
Income tax			
Pension contribution			
Other important expense worth to mention:			

4. Property income

Do you own real estate that you rent out? Yes ☐ No ☐

If yes, please indicate:

Type of property:	
Address:	
Characteristics (area, garden, etc.):	
Total yearly income:	

5. Other

1) Vehicles:

	Number	**Make, Model**	**Date of purchase**
Car			
Motorcycle			
Boat			
Other			

2) Fringe benefits or benefits in kind (from employer or relatives):

Vehicle: *(company or lent)*	
Housing: *(company or lent)*	
Phone: *(company or lent)*	
Contribution to housing:	Yes ☐ No ☐ If yes, to what extent (%) or amount: …….
Contribution to schooling fees:	Yes ☐ No ☐ If yes, to what extent (%) or amount: …….

Personal Data Protection

The information collected in this application file is gathered by the Foundation of the Lycée Français de Budapest solely for the purpose of reviewing and managing applications for financial assistance from the Solidarity Fund.

This data is processed in a strictly confidential manner and is accessible only to authorized persons involved in the examination of applications and in the work of the Solidarity Fund Committee.

The data is retained for the duration of the school year to which the application relates, as well as for the period strictly necessary to comply with the legal, administrative and accounting obligations of the Foundation.

In accordance with the applicable regulations on the protection of personal data, applicants have the right to access, rectify and restrict the processing of their personal data by contacting the Foundation of the Lycée Français de Budapest.

I hereby confirm that the information provided above with regard to the family income is true, accurate and I acknowledge that inaccurate data or any non-disclosure of information will immediately and permanently lead to rejection of the application.

Place……..	**Signature of the applicant(s):**
Date ……..	

Supporting documents

- The following documents **must be attached**; their absence will lead to rejection of the application
- In case of divorce or separation, the application must be submitted by the parent living in the same household as the child.

	Family	Admin.
A completed and signed copy of the « Application for the Solidarity fund - academic year 2026-2027 » form		
A signed copy of the « Regulation of the LFGEB's Solidarity fund committee »		
Employer's declaration as to whether or not they contribute to schooling fees		
A copy of the last three electricity, gas, water and mobile phone bills		
A copy of a document confirming each family member's identity		
A copy of the last three bank statements for all bank accounts		
A copy of last year's tax return (2024)		

I – Family status

	Family	Admin.
A school certificate for the children who do not attend the French School (for those children who attend a private school, a certificate regarding the annual tuition fees)		
In case of a divorce, a copy of the court order regarding child custody and the amount of alimony, as well as copies of all documents attesting the separation		
If the child is under custody of a third person: A copy of the court decision determining the guardianship		
In case of a parent's death: A copy of the death certificate, as well as documents regarding widow allowance and orphan's benefits		
For those persons who provide for their families by themselves: Declaration attesting that they live without a domestic partner		
If the spouse has no income: Notification on behalf of the tax authorities attesting the non-existence of taxation		
For those persons who provide for a person or a family member with a disability: Estimate of costs and verifying documents		

II – Living conditions

	Family	Admin.
For tenants: The most recent copy of the rental agreement **Or** A copy of the last three rental bills		
For homeowners: Land registry office certificate		
For those who live in a company apartment: Employer's certificate with characteristics and address of the property		
For those who live free of charge in another person's apartment: Dwelling certificate		

III – Professional activity

	Family	Admin.
A – Employees:		
A copy of last year's last three pay slips (2025) **or** employer's certificate regarding the gross and net annual salary		
Income certificate for the year 2024, certified by the tax authorities		
Income documentation for the year 2025		
In case you dispose of any other form of income, please indicate the amount and provide the relevant documents.		
B – Business owners, traders, members of LLCs or limited partnerships:		
Company's statutes		
Company's tax return (2024)		
If you are employed by your own company: Income certificate for the year 2024, certified by the tax authorities Income documentation for the year 2025		
Last simplified annual report (or a certificate regarding the profit of the company signed by a certified accountant)		
C – For non-working, retired, unemployed parents or parents on maternity:		
Document certifying any of the above statuses		
income certificate (maternity, retirement pension, etc.)		
D – For those individuals who are receiving family allowance:		
Proof of transfer		
E – For parents with children in other schools or institutions:		
certificate of school attendance for the ongoing academic year		
If it's a paying school, proof of the amount of the tuition		
Supporting documents for maintenance costs		

IV – Company car or own car

	Family	Admin.
Copy of the registration		

V – Income property

	Family	Admin.
Last notification regarding building tax and municipal tax (local taxes)		
Tax return regarding the rental of the apartment		
If, in the current year, you have income from the sale of real estate, a certificate issued by the tax authority		

VI – Other kind of assistance - Persons who receive help from their families:

	Family	Admin.
A declaration of assistance		
Bank documents as proof of assistance		

➔ **The absence of documents must be justified in writing with a Sworn statement.**

➔ **The original documents will be returned after examination of the scholarship application.**

Regulation of the LFGEB's Solidarity fund committee

Permanent members:

- The President of the Foundation of the Gustave Eiffel French School of Budapest (LFGEB),
- The Treasurer of the Foundation of the Gustave Eiffel French School of Budapest (LFGEB),
- The School Principal of the LFGEB,
- The Headmaster of the Primary School of the LFGEB,
- The Executive director of the LFGEB,
- The Senior Education Advisor of the LFGEB.

Permanent members have voting rights. In case of absence of the majority, the vote of the Principal or that of his designated representative is predominant.

1. Budget Allocation of the Commission

Within the framework of the budgeting of the Foundation of the LFGEB, the School Board fixes an overall envelope assigned to "scholarships". This amount is allocated into two accounts:

- The scholarships themselves
- Support for school trips

The scholarships are awarded by distribution within the limits of the amounts assigned by the Board of the Foundation for this endowment for the budgetary year. This justifies that the reference levels of assistance may be revised downwards in order to take into account the real number of eligible applications.

2. Eligibility for scholarships

Only families whose children do not have the French nationality and having their tax domicile in Hungary can file a scholarship application for their child/ren enrolled in the LFGEB.

Consequently, French and binational children (French – third nationality) are not entitled to it.

The families cannot claim a scholarship during the first four years of attendance.

The grant cannot be allowed more than four times for one child during the whole schooling in the French school of Budapest, except in exceptional cases.

Specific cases of employees' children:

The scholarship can be granted to a Foundation employee's child provided that he is working under a permanent contract at the time of the application and meets the allocation criteria, namely, actual and consistent presence of the child in the school.

The granting of a scholarship is not compulsory for the Foundation employees. However, the percentage granted to an employee's child cannot be reduced during his school cursus unless a significant change in the financial situation arises or other exceptional case linked to default attendance default from the child.

Expenses or taxes related to the possible granting of a scholarship and/or of a specific financial support for the children of the staff are included in the budget of the scholarships.

3. Approval of Rules and Regulations

Families wishing to file an application for scholarships approve internal regulations of the scholarship committee and sign them.

4. Solidarity fund restrictions

If the Committee, by any means whatsoever, realized, during the school year, that a family has made false statements, it may cancel the awarded scholarship and claim to the family the full rightful tuition fees. This family may no longer require scholarships to the Foundation.

In case of non-payment of the invoices issued by the Foundation by their due dates, the Committee may cancel the awarded scholarship and claim to the family the full rightful tuition fees. This family may no longer require scholarships to the Foundation.

5. Preparation of the committee meeting

Families will find on the school's website the campaign schedule concerning the scholarships, the downloadable files necessary for the applications, as well as these rules and procedures to follow.

The timetable available on the school website has to be respected. Any application not submitted in time will be automatically rejected.

The application file must be fully completed, scanned and sent by email to gestion@lfgeb.hu. In case of missing documents, please provide a written explanation and justification. Otherwise, incomplete application will be automatically rejected.

Applications delivered on time are subject to accounting and tax expertise conducted by the Accounting Firm of the Foundation.

In the case of doubt concerning the sincerity of the declaration, a visit could be made before the commission meets.

Not later than one week prior to the committee meeting, the application files of the families, as well as the synthesis tables preparing the committee meeting are made available to members of the Committee for consultation.

6. Committee meeting

At the opening of the session, members have the minutes of the previous committee, the application files of the families and the preparatory summary table presenting the elements used for the analysis of the applications and the proposed levels of financial assistance

By agreeing to participate to the local scholarship committee meeting, each participant agrees to comply with the principle of confidentiality governing the proceedings, and in particular, not to divulge any components of the examined individual files, and not to repeat any views expressed during the discussions.

Decisions of the Committee shall be taken by a majority of the members present at the meeting, except in exceptional cases listed.

7. Examination of the application files

Financial assistance is intended for eligible families whose child(ren) are enrolled in the institution, as defined in Article 2 above.

Financial assistance is granted exclusively in respect of tuition fees. Other ancillary costs are not covered by any specific aid from the Committee.

The granting of financial assistance is based on the financial and asset situation of the child's legal guardian(s).

The Committee examines applications on the basis of the information declared by families and the supporting documents provided.

The assessment of applications takes into account the overall financial, asset-related and family situation of the child's legal guardian(s), as well as the amount of tuition fees payable.

In order to inform its decisions, the Committee relies on assessment criteria inspired by the general principles applied within financial assistance schemes for French education abroad, without such criteria constituting an automatic scale or a legally enforceable entitlement.

The Committee assesses each situation independently and sovereignly and determines the amount of financial assistance granted within the limits of the ceilings defined in these regulations and the available budgetary resources.

The maximum level of financial assistance granted is capped at 50% of tuition fees for students enrolled up to the end of lower secondary education, and at 80% for upper secondary students.

These ceilings may be subject to exceptions, which must be justified by the Committee in the minutes, and the exceptional nature of such decisions must be expressly stated. Exceptional cases may only be approved unanimously by the members of the Committee.

Re-examination of applications

Applicants must submit a complete application file, accompanied by all required supporting documents. Any incomplete or non-compliant application file is inadmissible and cannot be examined by the Committee.

Where an application cannot be validly examined at the first Committee meeting due to missing or insufficient supporting documents, the Committee may decide to defer the application and formally request additional information or documents in writing.

A deferred application may be re-examined at a second Committee meeting, provided that the requested documents are submitted within the prescribed deadlines.

Outside of this framework, no request for re-examination may be initiated, except in exceptional circumstances duly justified and sovereignly assessed by the Committee.

Decisions rendered following the second Committee meeting are final and are not subject to any internal appeal.

8. Minutes of the committee meeting

The minutes are signed by the President of the Foundation and the School Principal of the LFGEB after review and approval of all the permanent members of the committee and after having listened to the opinion of the consultant member.

In the week following each committee meeting, families are informed by mail of the decision concerning their scholarship application. This letter indicates the date of the second committee meeting which examines adjourned application files or other applications on appeal from the decision of the first committee, and fixes the deadline for submission of additional documents.

Date ……..	**Signature of the applicant(s)** *(preceded by the handwritten words: "Read and approved")*
Place ……..	

To be attached to the application file to the scholarship of the LFGEB.