Financial Regulations

Acceptance of these regulations is mandatory for registration at the school.

School fees are set in Hungarian Forint (HUF) by the Trustees of the Foundation of Lycée français de Budapest, the managing body of Lycée français Gustave Eiffel de Budapest (LFGEB) for each school year. Fees are published on the school website: https://lfgeb.hu/administration/tarifs/

1. Obligatory school fees

Registration fees
Admission of a new student is conditional upon payment of the registration fee and submission of the enrollment files. This fee is non-refundable.
If a student re-enrolls after attending another institution for two consecutive school years, the registration fee is payable again.

Tuition fees
Tuition fees are due for the entire school year, which is divided into three terms (September–December, January–March, and April–June). Fees are invoiced according to the payment method selected at the time of enrollment or re-enrollment (annual, termly, or monthly).

The fees include mandatory insurance covering students during school and extracurricular activities, as well as mandatory examination fees (Brevet 3°, Baccalauréat 1°, Baccalauréat Tle).

In the event of **arrival during a term**, invoicing starts on the first day of the arrival month.

In the event of **withdrawal during the school year**, the school must be notified at least 15 working days in advance at scolarite@lfgeb.hu. Any term that has already started is payable in full, regardless of the chosen billing and payment method. For annual payments made with a discount, the discount will no longer apply and will be deducted from any potential refund. If written notification is not sent to the address above, the withdrawal will not be recognized, and the remaining annual tuition fees will continue to be due.

When a family wishes to **re-enroll a student who left during the school year for the following school year,** acceptance of the re-enrollment request is conditional upon payment of the tuition fees for the first term of the next school year (September to December), subject to pedagogical approval by the School Administration. This payment is non-refundable. As the final tuition rates for the upcoming school year are set at the end of May, the invoice will be adjusted in September based on the approved rates, if necessary.

In the case of a **temporary withdrawal**, approved by the School Administration on pedagogical grounds, with the student returning before the end of the school year, 50% of the tuition fees will be charged for the period of absence. If the student attends at least one day in a given month, the full monthly fee is payable.

In the case of **health-related absence,** such as illness or accident, lasting at least one consecutive month and supported by a medical certificate, the Headmaster may grant an exceptional rebate upon the family's request.

Sibling discount : For families with three or more children enrolled at the school, a 20% discount is applied to the tuition fees of the youngest third child and any subsequent children, provided that one of the children has entered their fifth year at the school.

Fidelity discount : For families who have paid tuition fees for 25 years or more, a 20% discount is applied to the tuition fees of the youngest enrolled child enrolled.
Discounts are non-cumulative.

2. Other school fees

Daycare, Supervised studies and Language support (CP FLSCO)
Fees are **annual** and calculated on the basis of one hour per week. They are invoiced once per year, with invoices issued during the first term of the school year.
During the school year, new enrollments may be accepted on an exceptional basis, subject to availability, upon submission of a written request to periscolaire@lfb.hu. The full annual flat rate will be invoiced.
No refunds will be granted in the event of withdrawal.
For students arriving during a term, invoicing begins on the first day of the month in which the student joins the school.
If a student leaves during the school year, the full annual fee remains due.
For occasional (one-time) daycare, families must inform the school by email at periscolaire@lfgeb.hu before 10:00 a.m. on the same day. A fee of 2,500 HUF will be charged. Requests made after 10:00 a.m. must be communicated by phone (+36 1 275 4296), and a fee of 4,000 HUF will apply.

Various Activities (Kindergarten), Artistic, Cultural and Sporting Activities, Secondary School Sports Association
Registrations are valid for the entire school year once the activity registration period has closed. The annual fee for each activity is billed during the first term and is payable in full, even if the student participates only partially or not at all.
New registrations during the school year may be accepted on an exceptional basis, subject to availability, upon written request to periscolaire@lfgeb.hu. The full annual fee will be charged with no prorating.
In the event of withdrawal after the activity registration period, the full annual fee remains due and no refunds will be issued, including in cases where the student leaves the school.

Music school
Music school fees are annual and billed during the first term. These fees do not include school and music supplies, sheet music, workbooks, or instrument rental or purchase.
For group lessons (e.g. group practice, choir), no refunds will be issued in the event of withdrawal.
For instrumental lessons (including singing), withdrawal must be notified by email to periscolaire@lfgeb.hu. A prorated refund for remaining lessons may be granted, subject to a penalty fee of 30,000 HUF.

Study Trips
Study trips organized by teachers and approved by the School Council may be offered to students. Participation requires the signature of both parents on the acceptance form. By signing, the parents accept the trip's payment terms and conditions. Organizational costs are due and non-refundable. Any costs arising from accidents or unforeseen illness during a trip or an outing are the responsibility of the legal guardians.

Canteen and School Transport
Parents may enter into contracts directly with the selected external providers: Delirest Kft. (canteen) and Laster Kft. (school transport). Invoices are issued directly by these companies. For more information, please visit the school's website: https://lfgeb.hu/.

Textbooks
Elementary School (CP – CM2): textbooks are provided free of charge. Any lost or damaged books will be invoiced to the family.

Middle school (6° – 3°): textbooks are provided against a deposit of 50,000 HUF. This deposit is paid before entry into 6° and refunded at the end of 3° or upon leaving the school. All textbooks must be returned at the end of each school year. Lost or damaged books must be replaced or paid for by the family. Students joining during the school year must pay the deposit within the first days of attendance. Exercise books are provided by the school and included in tuition fees.

High school (2°, 1°, T°): families are responsible for purchasing textbooks.

CNED
Fees for CNED (distance learning) courses are payable by the family.

Special Educational Needs
All services related to special educational needs (e.g. speech therapy, psychological support, student life assistance) are the responsibility of the family.

3. Billing and settlement

Invoices are issued by the Foundation of Lycée français de Budapest (Budapesti Francia Líceum Alapítvány), the managing body of Lycée français Gustave Eiffel de Budapest. Invoices are sent by email to the payer(s) designated on the Eduka platform during enrollment and re-enrollment. The legal representatives must designate the payer for each school fee.

The payer may be:
- the legal representatives (parents, guardians)
- another private individual
- a legal entity (company, embassy)
  (Signing the Agreement on Assumption of School Fees is mandatory.)

Billing Currency
School fees are set in Hungarian Forint (HUF) and Euro (EUR).
Each payer must specify on the Eduka platform a single currency for all the fees they undertake to cover, for the entire school year. Payment in euros is not permitted for families receiving financial aid.

Specific billing and payment terms for tuition fees
During the enrollment or re-enrollment process, the payer of the tuition fees must select on the Eduka platform one of the billing and payment options offered below:

- Annual billing: A single invoice, payable in full before September 15, entitles the payer to a 3% discount on the total amount. This option is not available to students receiving French scholarship or support from the solidarity fund. In the case of mid-year enrollment, a single invoice for the remaining part of the school year may be issued, without any discount.
- Quarterly billing:
  - 1st term (September – December): 40% invoiced in September
  - 2nd term (January – March): 30% invoiced in January
  - 3rd term (April – June): 30% invoiced in April
- Monthly billing: 10 monthly installments from September to June.

Payment details

Forint (HUF)
Bank: CIB Bank Zrt.
Address: H-1024 Budapest, Petrezselyem utca 2-8.
Account number: 10700024-72650646-51100005
IBAN: HU81 1070 0024 7265 0646 5110 0005 - BIC/SWIFT: CIBHHUHB
Beneficiary: Budapesti Francia Líceum Alapítvány

Euro settlement (EUR)
Bank: Banque Transatlantique
Address: 26, avenue Franklin Roosevelt 75372 Paris Cedex 08 France
Account number: 30568 19926 00020411301 37
IBAN: FR76 3056 8199 2600 0204 1130 137 - BIC/SWIFT: CMCIFRPP
Beneficiary: Foundation du Lycée Français de Budapest

Cash Payment
Cash may be deposited at a CIB Bank branch into the Foundation's account. The invoice number and the child's name must be indicated.

Late Payment Policy
Payment deadlines are specified on each invoice.
In case of late payment, the Foundation reserves the right to apply late payment interest in accordance with Hungarian regulations. After two reminders, **legal action** may be initiated.
In the event of non-payment by the payer, the legal representatives are jointly liable for unpaid school fees.
Re-enrollment will not be validated while any outstanding balance remains. Re-enrollment will also be refused if the family is in debt to a business partner of the foundation (school catering, school transport, etc.). The Foundation may require a 20% advance payment of tuition fees before the start of the school year if the previous year's payer accumulated more than 90 days of delay. Repeated payment delays in previous years may result in refusal of re-enrollment, even if all outstanding amounts have been settled.